

# Making Payments with a Bank Account, a Debit/ Credit Card, or with Cash Through Your Resident Portal

If this is your first time making a payment through your [Resident Portal](#), you will have three options: paying with a bank account (eCheck), a credit/ debit card, or paying with cash (Cash Payment).

The screenshot shows a payment interface with two steps: 1. Payment Method and 2. Review Payment. Under step 1, there are two boxes: 'Current Balance' showing \$3,774.00 and 'Upcoming Charges' showing \$0.00. Below these is a 'Payment Type' section with three buttons: 'Saved Payment Method', 'eCheck', and 'Cash Payment'. The 'eCheck' button is highlighted with a blue box. Below the buttons, it says 'No saved payment methods found'.

For eCheck, follow these steps:

- Select either Checking or Savings for Account Type
- Enter the Name On Account
- Enter in the Bank Account Number
- Re-enter the Bank Account Number for Confirmation
- Enter in the 9-digit Routing Number
- Check box "Save for Future Use" if you want to more easily pay with this payment info again

The screenshot shows the 'Make Payment' form. At the top, it says 'Make Payment' and has two steps: 1. Payment Method and 2. Review Payment. Under step 1, there are two boxes: 'Current Balance' showing \$2,086.50 and 'Upcoming Charges' showing \$0.00. Below these is a 'Payment Type' section with three buttons: 'Saved Payment Method', 'eCheck', and 'Cash Payment'. The 'eCheck' button is highlighted with a blue box. Below the buttons is the 'eCheck Account Type' section with two radio buttons: 'Checking Account' (selected) and 'Savings Account'. Below this are three text input fields: 'Name On Account \*', 'Bank Account Number \*', and 'Confirm Bank Account Number \*'. Below these is a 'Routing Number \*' field. At the bottom, there is a checkbox labeled 'Save for Future Payments' which is unchecked. Blue arrows point to the 'Checking Account' radio button, the 'Save for Future Payments' checkbox, and the 'Bank Account Number' field.

- Enter the the Amount To Pay
- Note that there is no processing fee for eCheck payments
- Click Next Review Payment

Select Payment Amount

Other

Processing Fee for eCheck (Non-Refundable) \$0.00

Total amount to pay: \$0.00

[Next Review Payment >](#)

- Read through the Terms & Conditions, and then check box to On (Green)
- Click Make Payment

Payment Method 2

Review Payment

Payment amount	\$50.00
<small>Payment source ACH</small>	
eCheck fee	\$0.00
<small>Processing Fee for eCheck (Non-Refundable)</small>	
Total:	\$50.00

I agree to the [Terms and Conditions\\*](#)

[Back](#) [Make Payment](#)

**For Credit or Debit, follow these steps:**

- Enter your Card number
- Enter the expiration date in MM/YY format
- Enter the CVC number on the back of the card
- Enter the Name On Card
- Enter the Postal Code for the card's billing address
- Check box "Save for Future Use" if you want to more easily pay with this payment info again
- Enter the amount you wish to pay
- Please note there is a non-refundable **percentage-based processing fee** for credit and debit cards!
- Click on Next Review Payment

Payment Type

Saved Payment Method    eCheck    **Credit or Debit Card**    Cash Payment

Card Number \*  
Card number    MM/YY \*    CVC \*    ⓘ

Name On Card \*    Postal Code \*    ⓘ

Save for Future Payments

Select Payment Amount

Current and upcoming    \$1,220.95

Other    \$0.00

Processing Fee (4%) for Credit Or Debit Cards (Non-Refundable)    \$48.84

Total amount to pay:    \$1,269.79

[Next Review Payment >](#)

- Read through the Terms & Conditions, and then check box to On (Green)
- Click Make Payment

✓ Payment Method    2 Review Payment

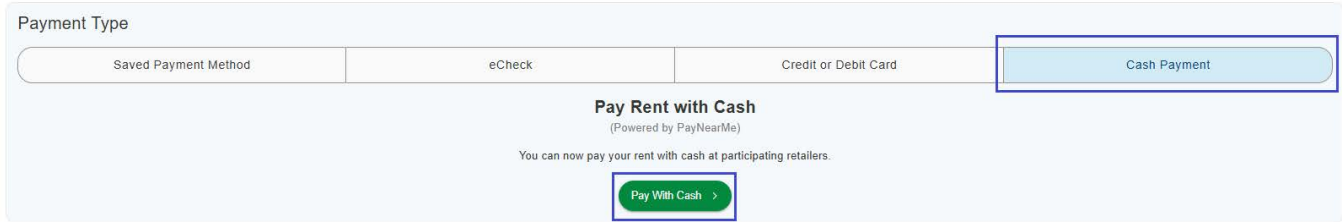
Payment amount	\$1,220.95
Payment source undefined ending in	
Credit or Debit Card fee	\$48.84
Processing Fee (4%) for Credit Or Debit Cards (Non-Refundable)	
<b>Total:</b>	<b>\$1,269.79</b>

I agree to the Terms and Conditions\*

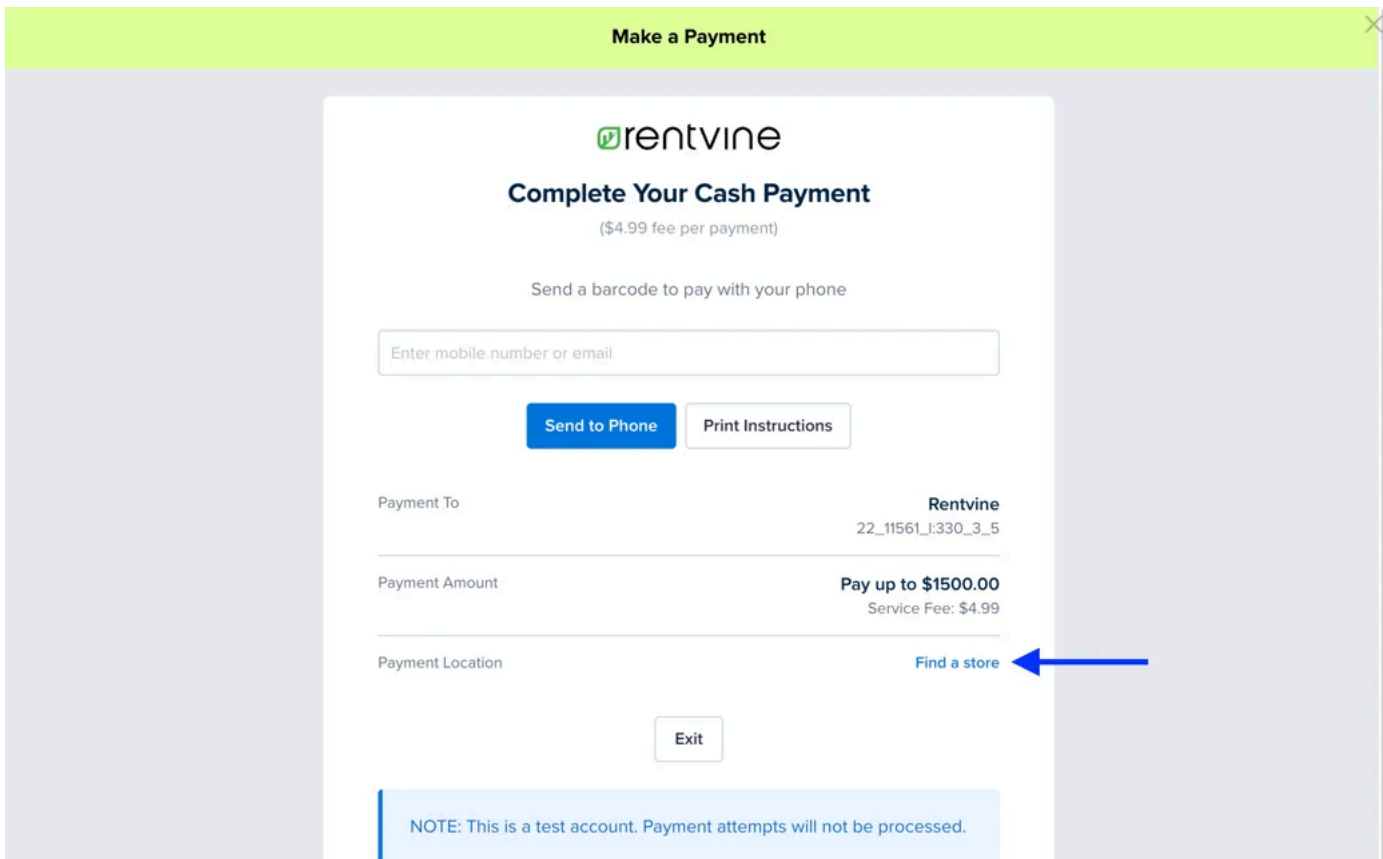
[Back](#)    [Make Payment](#)

**For Cash Pay, follow these steps:**

- Once you select the **Cash Payment** payment type, proceed by clicking on the green **Pay With Cash** button at the bottom of the screen



- A separate screen will appear prompting you to input all necessary details
- Start by selecting a payment location where you prefer to make the payment
- Click on the **Find a Store** hyperlink in the Payment Location row to locate nearby participating stores



- You can search for participating stores near you by entering your ZIP code, city, or state
- Once you're ready to choose a store, click on the row to set it as your selected store





**Make a Payment**

Over 60,000 payment locations nationwide

**Where Do You Want To Pay?**  
**DISCLAIMER - Please Verify Store Hours**

Enter your ZIP code, city, or state then click enter →

PAYMENT LOCATIONS NEARBY

- 
**7-Eleven**  
 21850 S Tamiami Trl  
 Estero, FL 0.9 miles >  
[Directions](#)
- 
**Walgreens**  
 21950 S Tamiami Trl  
 Estero, FL 1.0 miles >  
[Directions](#)
- 
**Walmart**  
 19975 S Tamiami Trail  
 Estero, FL 1.2 miles >  
[Directions](#)
- 
**CVS**  
 19070 S Tamiami Trl  
 Fort Myers, FL 2.3 miles >  
[Directions](#)

Click on the row to select a store →

- The next step is to enter your phone number in the designated field
- Click **Send to Phone**
- This action will send a barcode to your mobile device specifically for the store you chose earlier

**Make a Payment**

**rentvine**

**Complete Your Cash Payment**  
(\$4.99 fee per payment)

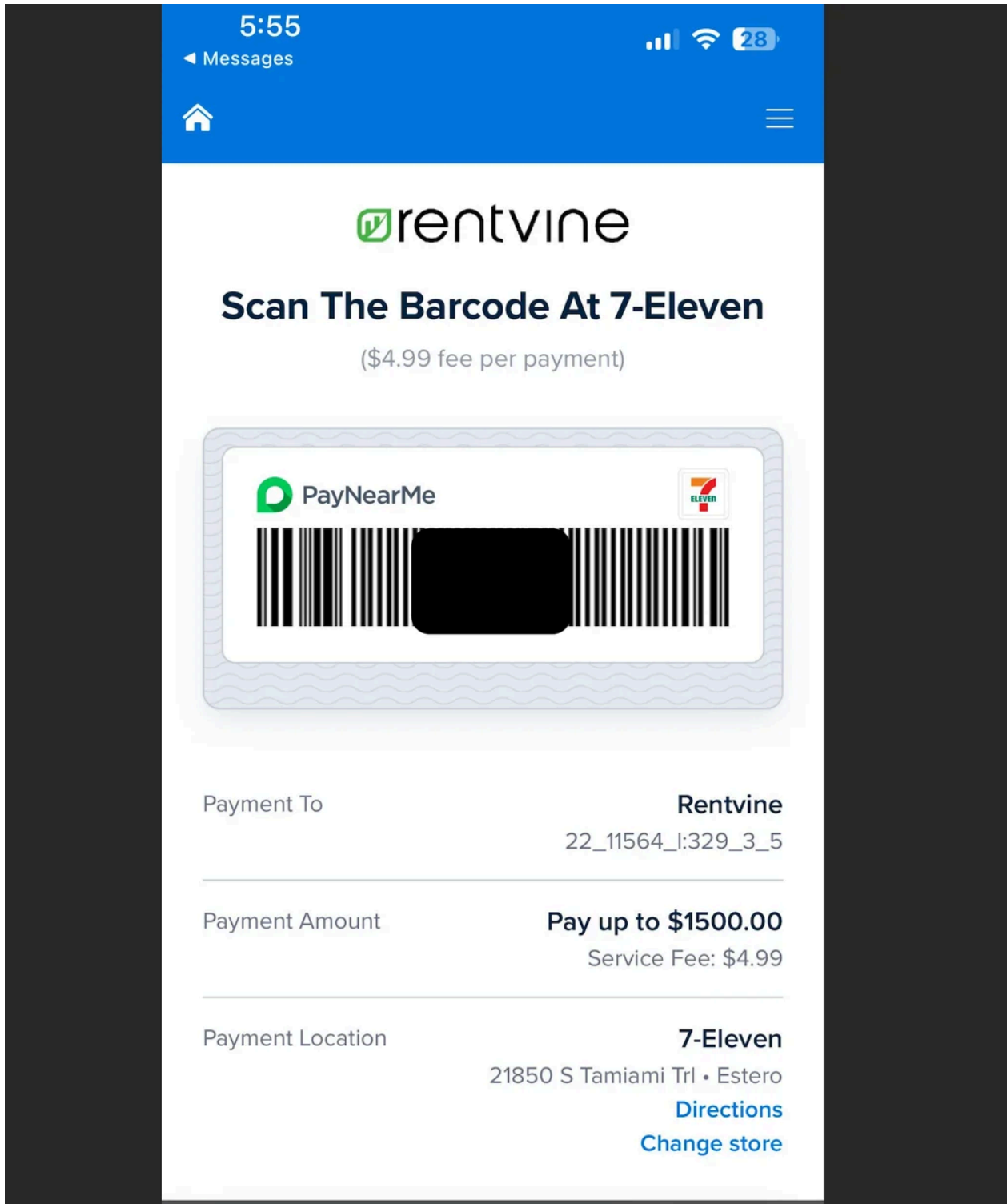
Send a barcode to pay with your phone

Enter your phone number here →

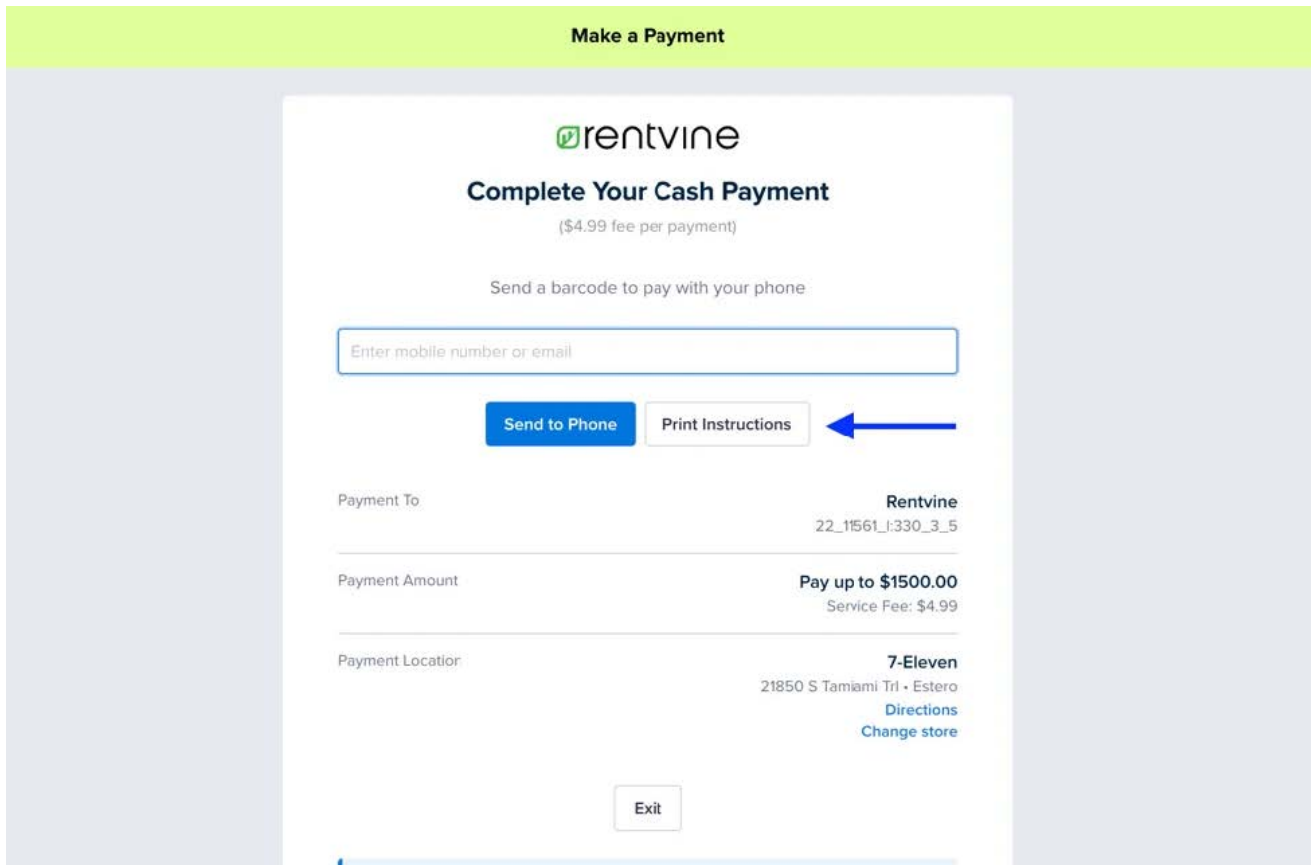
Click here to send the barcode to your phone →

Payment To	<b>Rentvine</b> 22_11561_J:330_3_5
Payment Amount	<b>Pay up to \$1500.00</b> Service Fee: \$4.99
Payment Location	<b>7-Eleven</b> 21850 S Tamiami Trl • Estero <a href="#">Directions</a> <a href="#">Change store</a>

Here is an example of how the barcode will appear on your phone:



- If you would like to have printed instructions for the store you selected, click on the **Print Instructions** button



- This will provide you with a list of all participating stores and the specific instructions they need to follow to process your Cash Pay payment
- You will also find a list of the barcodes that can be scanned at the store you choose to complete the payment transaction

PayNearMe PaySlip	
<p>Bring this PaySlip to a participating store</p> <ul style="list-style-type: none"> <li>• Ask them to follow the instructions for their store</li> <li>• Keep your receipt</li> <li>• Total paid as of Aug 13: \$0.00.</li> <li>• Payment Ref. 22_11561_I:330_3_5</li> </ul>	<p><b>You Pay Any Amount</b></p>
<p><b>CVS Cashier Instructions</b></p>	<ol style="list-style-type: none"> <li>1. Customer pays any amount</li> <li>2. Scan barcode</li> <li>3. Key in the desired amount of payment and press Total</li> <li>4. Collect the payment from the Customer and tender the transaction</li> <li>5. Provide the Customer with the receipt</li> </ol>
<p><b>7-Eleven Sales Associate Instructions</b></p>	<ol style="list-style-type: none"> <li>1. Ask Customer for amount to load</li> <li>2. Press [LOAD] Button on POS</li> <li>3. Scan Barcode</li> <li>4. Get payment from Customer</li> <li>5. Give Customer receipt and Slip</li> </ol>
<p><b>Family Dollar Team Member Instructions</b></p>	<ol style="list-style-type: none"> <li>1. Customer pays any amount</li> <li>2. Scan barcode</li> <li>3. Key in the desired amount of payment and press Total</li> <li>4. Collect the payment from the Customer and tender the transaction</li> <li>5. Provide the Customer with the receipt</li> </ol>
<p><b>ACE Sales Associate Instructions</b></p> <p><b>0FJ-8BE</b></p>	<ol style="list-style-type: none"> <li>1. Go to Option 4: Bill Pay on your POS</li> <li>2. Enter PayNearMe or biller code PYN on your biller search screen</li> <li>3. Enter this token number <b>0FJ8BE</b> and select Get Order List. Advise customer of payment amount(s)</li> <li>4. Get payment from customer</li> <li>5. Give customer receipt and slip</li> </ol>
<p><b>Casey's Sales Associate Instructions</b></p>	<ol style="list-style-type: none"> <li>1. Customer pays any amount</li> <li>2. Scan barcode</li> </ol>

- Once you have finished these steps, you are now prepared to visit the store to complete your payment
- We suggest reviewing the instructions for your chosen store before finalizing your cash payment
- Following these guidelines will help you smoothly complete the payment process
- Once the payment is submitted by the participating vendor, you will see this reflected within your Resident Portal

- Please note that there is a **\$4.99 Processing Fee** for all Cash Pay transactions submitted. This is added to your total when completing your payment.
- There is also a max payment of \$1,500 per transaction when submitting a payment. If your intended payment is over this amount, you will need to make multiple payments, with each having its own \$4.99 processing fee.
- There is also a daily transaction limit of \$2,900 and a monthly transaction limit of \$10,000.
- If you have any questions, please contact our office via any of the following channels:
  - **Call:** 833-387-8737
  - **Text:** 608-420-5601
  - **Email:** [office@superiorpropertygroup.org](mailto:office@superiorpropertygroup.org)